

MSRR / MEL Users
Conference
28-29 April 99

MSRR Board of Directors
7 April 99

28-29 April MSRR / MEL Users

Conference

Focus / Objectives

- Focus / Theme
 - 28 April: Interoperability
 - 29 April: Simulation Based Acquisition (SBA)
- Primary Objective: Establish dialogue between potential resource consumers, providers and the MSRR System management for understanding the need & availability of common resources
- Additional Objectives:
 - Educate users about MSRR System services
 - Gather Future User Requirements
 - Promote registry of resources in the system

28-29 April MSRR / MEL Users Conference

Hotel Arrangements

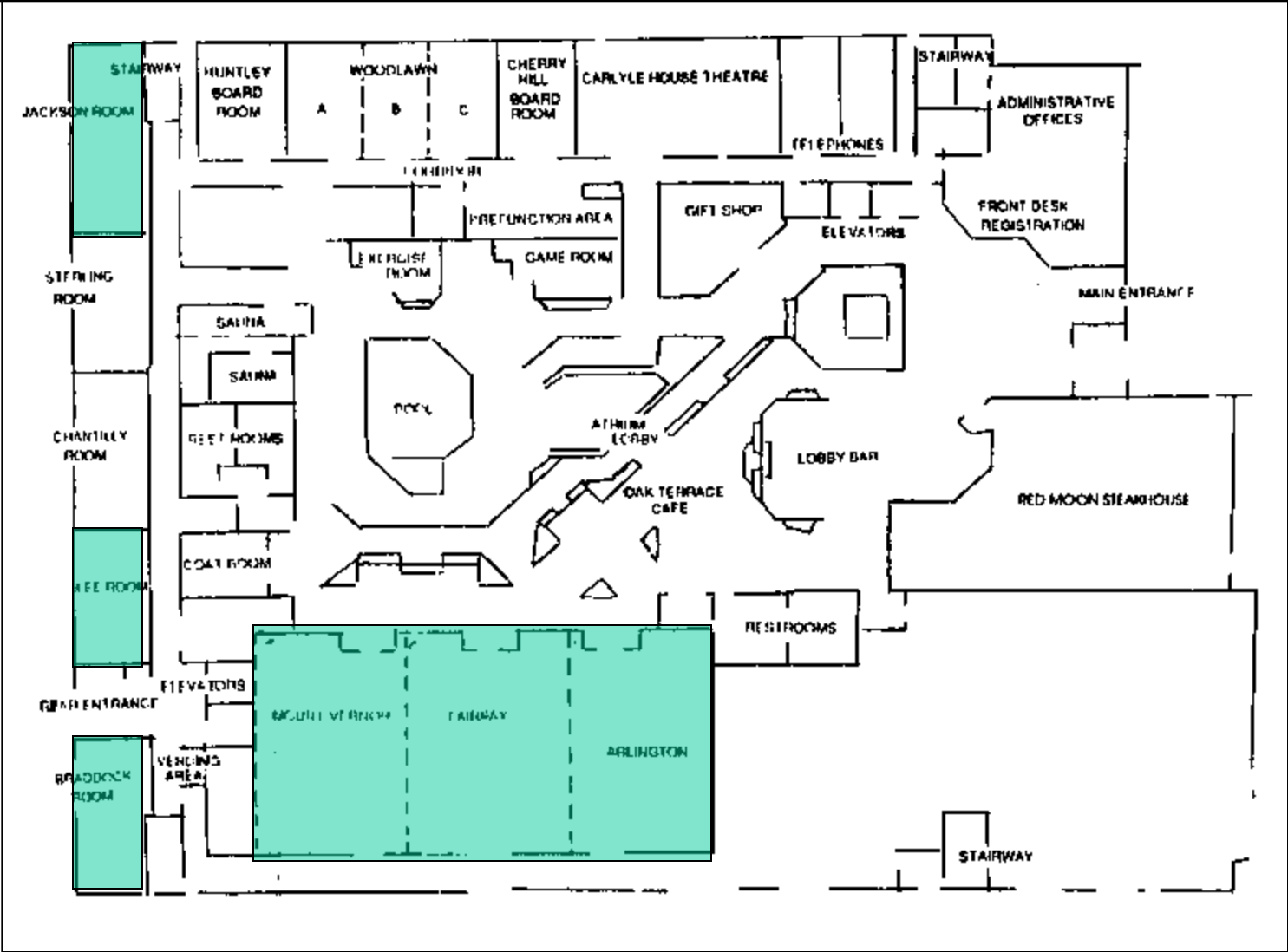
- Location: Holiday Inn Fair Oaks, Fairfax, VA
 - Conference dates: 28 & 29 April 99
 - Set-up day: 27 April
 - Target Number: 200
 - Link: <http://www.cvb.co.fairfax.va.us/hotel/hifoaks.htm>
- Hotel Accommodations
 - Rate: \$118 per night (government rate)
 - Reservation deadline: 13 April
- Conference Area:
 - Ball Room (3 rooms): Capacity 100+ each
 - Meeting Rooms (2 rooms): Capacity 40 each
 - Conference Room (1 room): Capacity 20 (BoD & ad hoc meetings)

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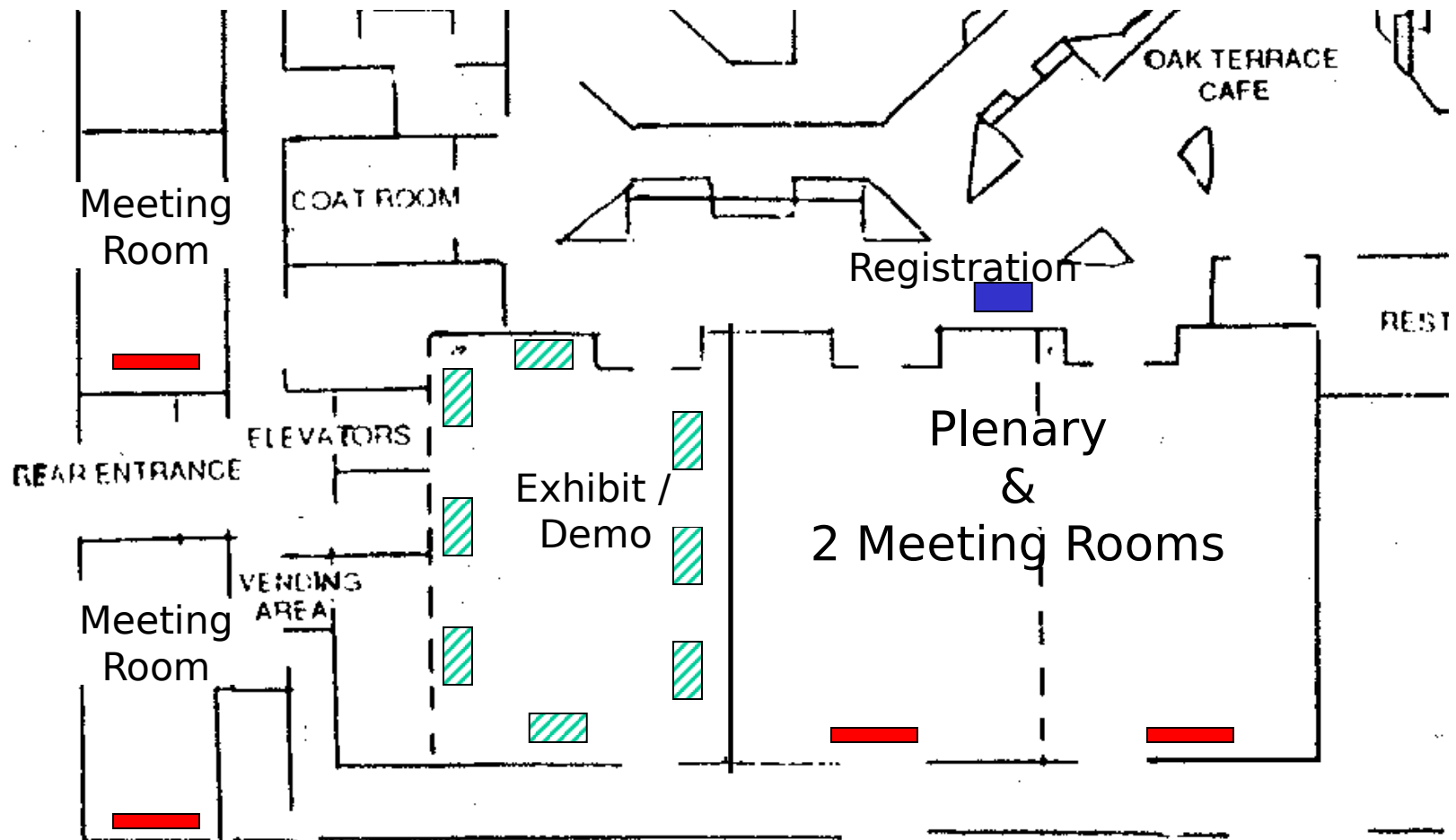
Hotel Arrangements

- Conference Catering
 - Breakfast
 - Morning coffee warm up
 - Afternoon snack
- BoD Lunch
 - Cold buffet for 20 on 28 & 29 April
- Security
 - Consolidate all equipment in Mount Vernon Room each evening
 - Contract security for evenings of 27-28 April & 28-29 April
- Parking
 - No charge
 - Outside

Holiday Inn Fair Oaks
1st Floor Lobby Area



Holiday Inn Fair Oaks Conference Area



28-29 Apr MSRR / MEL Users Conference Proposed Schedule

28 April

	Arlington	Fairfax	Mt Vernon	Braddock	Lee	Conf Rm
0730-0830	Breakfast					
	Check-In					
0830-1030	Key Note Speakers MSRR Update					
1030-1100	Break		Exhibits			
1100-1200	Interoperability Paper					
1200-1330	Lunch					BoD
1330-1430	ELO	Navy		C4ISR	DMSO	
1430-1445	Break					
1445-1545	MEL New User	Army		DIA	Req Sess	
1545-1600	Break					
1600-1700	BMDO	Air Force		USMC	Req Sess	

6 Apr

6 Apr

28-29 Apr MSRR / MEL Users Conference Proposed Schedule

29 April

	Arlington	Fairfax	Mt Vernon	Braddock	Lee	Conf Rm
0730-0830	Breakfast Check-In					
0830-1030	SBA Keynote Speaker SBA Presentations					
1030-1100	Break		Exhibits			
1100-1200	SBA Panel					
1200-1330	Lunch					BoD
1330-1430	MEL Tech User	DIRR Req		ADS	CAMS	
1430-1445	Break					
1445-1545	MEL Tech User	JSIMS		STRATCOM	ELO	
1545-1600	Break					
1600-1700	NATO					

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BoD Proposed Schedule

<u>Presentation</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>	<u>Capacity</u>
MSRR System Update	28 Apr	0930-1030	Fairfax / Arlington	195
Navy	28 Apr	1330-1430	Fairfax	120
C4ISR	28 Apr	1330-1430	Braddock	40
DMSO	28 Apr	1330-1430	Lee	40
MEL New User	28 Apr	1445-1545	Arlington	75
Army	28 Apr	1445-1545	Fairfax	120
DIA	28 Apr	1445-1545	Braddock	40
BMDO	28 Apr	1600-1700	Arlington	75
Air Force	28 Apr	1600-1700	Fairfax	120
MEL Technical	29 Apr	1330-1430 1445-1545	Arlington	75

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Audio / Visual Support

- Format
 - Microsoft PowerPoint 97
 - Recommend font size of 24 or larger
- Resources provided
 - Computer (Microsoft Office 97, Power Point 97, Netscape 4.0)
 - Internet Connectivity (ISDN)
 - LCD Projector
 - Laser Pointer
 - Sound (Arlington & Fairfax only)
 - Podium microphone & audience microphone
 - Technical support for A/V and sound equipment

28-29 Apr MSRR / MEL Users Conference Audio / Visual Concept

- Resources Not provided

- Slide Transition

- Tech Spec link:

- <http://www.msrr.dmsso.mil/techspec/presentationtechspec.doc>

- POCs

- Technical:

- Tom Neshite (703) 998-0660, tneshite@msis.dmsso.mil

- Todd Huse (703) 575-2817, thuse@msosa.dmsso.mil

- Scheduling / Conference Coordination:

- John Powell (703) 575-2828, jpowell@msosa.dmsso.mil

28-29 Apr MSRR / MEL Users Conference BoD Input

- **MSRR System Update Presentation**
 - 12 April Suspense to DMSO
 - Link to Web page for screen shot (1 slide)
 - Format
 - URL to web site
 - Organization / Sponsor
 - Point of Contact information: Name, Organization, Telephone, E-mail
 - Short overview of node
 - Update of key events since November 98 User conference
 - Include separately any talking points not included in the information above
 - Submit to: lbaker@msrr.dmsso.mil
 - 19 April: Draft presentation circulated to BoD
 - 23 April: Comments to DMSO

28-29 Apr MSRR / MEL Users Conference BoD Input

- Agenda Summary
 - 12 April suspense to DMSO
 - Title of Presentation
 - Organization / Sponsor
 - Speaker(s)
 - One paragraph summary of presentation
 - Submit to: lbaker@msrr.dmsso.mil
- Individual Node Presentations
 - 12 April suspense to DMSO
 - Submit to: lbaker@msrr.dmsso.mil

28-29 Apr MSRR / MEL Users Conference Exhibits

- Space for 10 -14 Exhibits

Requesting Space

- MSRR
- MEL
- DIA
- Army
- Air Force
- Navy
- C4ISR
- BMDO
- USMC
- ADS
- Requirements Desk

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Exhibit Support

- Resources provided
 - Demo area with minimum of 9' x 6'
 - Table (30" x 60") with drape
 - 21" Monitor
 - Monitor stand with drape
 - Surge protector / power strip
 - Shared ISDN Internet connectivity
 - Technical support for network connectivity

28-29 Apr MSRR / MEL Users Conference Exhibit Support

- Resources Not provided
 - Computer
 - Software
 - Printing
 - Fax / Modem / Analog line / Dial-Up Networking
 - Mouse / Mouse pad
- Tech Spec link:
<http://www.msrr.dmsos.mil/techspec/exhibittechspec.doc>
- POCs
 - Technical:
 - Tom Neshite (703) 998-0660, tneshite@msis.dmsos.mil
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28-29 Apr MSRR / MEL Users Conference Board of Directors Meetings

- BoD meetings
 - 28 April: Jackson Room (1200-1330)
 - Proposed Topic: BoD Charter
 - 29 April: Jackson Room (1200-1330)
 - Proposed Topic: SBA DIRR
- Cold lunch buffet
 - BoD principal and 1 additional person

28-29 Apr MSRR / MEL Users Conference Registration

- On Line Registration:
<http://www.msrr.dmsso.mil/>
 - Confirming e-mail sent w/l 1 work day
- Conference Registration: **151** (as of 6 April)

28-29 Apr MSRR / MEL Users Conference Suspenses

- 12 April: Presentations
- 12 April: Agenda Summary
- 12 April: Input to MSRR System
Overview Presentation